



Peninsula Volunteers, Inc. in Menlo Park, CA is one of the nation's leading nonprofit organizations in the provision of services designed to support the welfare of senior members of our community. Within a caring, protective environment, Peninsula Volunteers Rosener House Adult Day Services offers a therapeutic day recreation program along with health and support services for older adults with disabilities.

PVI Culture:

PVI has a strong values-driven culture that supports its mission. The Personal Care Assistant is expected to model and set an example for other PVI employees to live our Core Values: Respect, Commitment, Trust, Dedication, and Compassion as articulated in the PVI Culture Matrix.

Position Summary:

As a valued member of our team, the Personal Care Assistant (PCA) works to provide assistance with activities of daily living in a day services program for physically/cognitively impaired older adults.

Areas of Responsibilities:

- Coordinate and provide participants with assistance in activities of daily living, including transfers, ambulation, eating, and toileting.
- Assist in participant supervision.
- Observe and report changes in participant status.
- As part of the interdisciplinary team, participate in assessment and care planning.
- Assist other staff in meal and snack serving.
- Practice environmental safety and sanitation.
- Help to maintain a welcoming, cheerful, and protective environment for program participants.
- Communicate on a one-to-one basis with participants.
- Maintain confidentiality.
- Within the scope of practice, assist Rosener House Nurse in monitoring heights, weights, and vital signs.
- Assist therapists as needed.
- Assist with providing special diets, and under the direction of the Speech Therapist, assist with feeding and cueing specific participants.
- Assist with program activities under the direction of the Program Manager as needed.
- Be trained and prepared to implement emergency procedures for groups or individuals.

Skills Needed:

- Training and experience in working with impaired elders.
- Skill with physical ability, and education in providing personal care assistance and transfers.
- Good physical health is verified by a health screening, including negative test results for tuberculosis.
- CPR/First Aid certified.
- California Dept. of Social Services and Dept. of Justice criminal record clearance is required before employment.
- Experience and Education
- Understanding of a care philosophy that promotes health, independence, and dignity for program participants.
- Skill in communicating with participants; ability to follow written and oral directions.
- Ability to work as part of an interdisciplinary team; good communication skills; ability to multi-task and prioritize.

Physical Requirements

- Able to occasionally lift up to fifty pounds while assisting participants
- Regularly required to walk, stand, bend, stoop, twist, kneel, reach, carry.
- Frequently required to push wheelchairs.
- Ability to assist participants with toileting needs including transfers.
- TB test and fitness for duty exam required.

Job Type: Part-time

Pay: \$18.00 - \$20.00 per hour

Benefits:

- 401(k)
- 401(k) matching
- Dental Insurance
- Employee assistance program
- Health insurance
- Paid time off
- Vision insurance

Schedule: Monday to Friday

Work Location: In person

Send Resume and Cover Letter to jobs@1pvi.org